

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
May 26, 2009
7:30 p.m.
Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MAY 11, 2009.

III. PRESENTATION-Zachary Galluppi, LCCC Honors Program Student

IV. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

V. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School Mr. John Zuk
Middle School Dr. Edward Donahue
Elementary Schools Ms. Lori Limpar

B. *Student Trip*

The Administration recommends approval of the following student trip request: (VI, B)

***Southern Lehigh Technology Student Association* to attend the National TSA State Conference, Denver, CO from June 28, 2009 to July 2, 2009.**

C. *2009-2010 Standing Orders for the School Nurses*

The Administration recommends approval of the Standing Orders for School Nurses for the 2009-2010 school year. The Standing Orders have been pre-approved by the District's physician, Douglas Shoenberger, M.D. (VI, C)

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of May 26, 2009. (VII, A)

B. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VII, B)

C. *Appointment of Solicitor and Special Legal Counsel*

The Administration recommends appointment of James A. Bartholomew, Esq. as District Solicitor and Sweet, Stevens, Katz and Williams LLP as Special Counsel for the District for the 2009-2010 school year, pursuant to the enclosed communications from Attorney Bartholomew and Attorney Katz. (VII, C)

D. *Approval of Real Estate Tax Refund – 2007-2008 Interim Taxes*

The Administration recommends approval of the refund of \$1,356.59 to John & Terree O. Yeagle, property owners of 4025 Peach Lane, Zionsville, PA, Parcel ID# 13 640117538312 1. The refund is attributable to an assessment appeal by court order. (VII, D)

VIII. SUPPORT SERVICES

A. *Wastewater and Water Treatment Operation Services*

The Administration recommends extension of the licensed operation services for wastewater and water treatment at Lower Milford Elementary under the existing contract with Applied Water Management, 453 Boot Road, Downingtown, PA 19335; the fixed monthly fee will increase from \$1,545.00 to \$1,588.26 for the period July 1, 2009 to June 30, 2011.

B. *Purchase of Natural Gas*

The Administration recommends approval of the enclosed resolution authorizing submission of the Mandate Waiver Application, dated May 11, 2009, for the purchase of natural gas for the period July 1, 2009 to June 30, 2010, with the provision for annual extensions. A copy of the Mandate Waiver Application, including the Form of Contract to be entered into with Compass Energy Gas Services, LLC, 1200 Smith Street, Suite 900, Houston, TX 77002; if the waiver application is approved, is enclosed for the Board's information. (VIII, B)

C. *T.G.W. Corporation Contract*

The Administration recommends approval of the enclosed contract with T.G.W. Corporation, PO Box 38, 50 Spruce Street, Pine Grove, PA 17963 for the 2009 Administration Building Roof Replacement. Bid award was approved at the April 27, 2009

School Board Meeting. The contract did not appear as part of the bid packet at the time of award. (VIII, C)

D. *Alan Kunsman Roofing & Siding, Inc. Contract*

The Administration recommends approval of the enclosed contract with Alan Kunsman Roofing & Siding, Inc., 203 Washington Street, Freemansburg, PA 18017 for the 2009 Liberty Bell roof replacement. Bid award was approved at the April 27, 2009 School Board Meeting. The contract did not appear as part of the bid packet at the time of award. (VIII, D)

E. *Intermediate School Bid Results*

- 1. The Administration recommends award of the rebid for a *3M library security system* for the Intermediate School to Demco, Inc., 4810 Forest Run Road, Madison, WI 53704 in the amount of \$15,293.00. (VIII, E)**
- 2. The Administration recommends award of rebid 2-09 for *music educational equipment* to Casio-Interstate Music Company, 13819 W. National Avenue, New Berlin, WI 53151 in the amount of \$12,180.02. (VIII, E)**
- 3. The Administration recommends no-award for rebid 1-09 for *physical education equipment*. The one bid received, addressed less than 20% of the specified material. After two formal bid attempts, we believe we have made more than a good faith effort to obtain competitive bids. We have received one written proposal encompassing the entire scope of material at a cost less than the \$10,000.00 bidding threshold. It is our plan to order the instructional material using this written proposal as a basis. (VIII, E)**

F. *Bid Award*

The Administration recommends award of the Ground Equipment Bid #090519 in the amount of \$22,220.00 to Sterner's Company, 864 West End Blvd., Quakertown, PA 18951, for a 60" and 72" zero turn mower with hydraulic deck.

IX. PERSONNEL

A. *Certificated Staff*

1. *Appointment*

The Administration recommends approval of the following staff: (IX, A-1)

Arthur Feinberg, Long Term Substitute (Category E) – School Psychologist, Liberty Bell Elementary School, at Master's, Step 14, an annual salary of \$71,926 (pro-rated) effective September 8, 2009. Mr. Feinberg will be providing approximately 90 days of service from start date through January 2010. As such, his salary for this time would be approximately \$35,963.00. (Salary changes

may occur dependent upon the results of ongoing negotiations.)
Mr. Feinberg will fill the temporary vacancy during Michelle Conrad's leave of absence.

2. *Increment Request*

*The Administration recommends the approval of a salary step adjustment for the following staff, effective September 1, 2009:

Alison Kaplan, 4th Grade Teacher, Liberty Bell Elementary School, Bachelor's to Bachelor's +15

Bradley Siesko, Mathematics Teacher, High School, Master's to Master's +15

Nicholas Weaver, 4th Grade Teacher, Lower Milford Elementary School, Bachelor's to Bachelor's +15

Tara Walter, 2nd Grade Teacher, Hopewell Elementary School, Master's to Master's +15

B. *Noncertificated Staff*

1. *Appointment*

*The Administration recommends approval of the following support staff: (IX, B-1)

Jeffery Miller, Lead Custodian, 2nd Shift High School, effective May 27, 2009, at an hourly rate of \$16.58. Mr. Miller will fill the position created by the promotion of Joanne Stevenson to Head Custodian, Lower Milford Elementary.

Mary Weiss, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. Ms. Weiss will fill the vacancy created by the promotion of Jeffery Miller to Lead Custodian, 2nd Shift, High School.

Joshua Hart, Full Time Custodian, at an hourly rate of \$16.33, effective May 27, 2009. This is a newly budgeted position due to the opening of the Intermediate School.

Robert Fluck, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School.

David Miller, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School.

Terrence Stauffer, Full Time Custodian, at an hourly rate of \$16.33, effective date to be determined. This is a newly budgeted position due to the opening of the Intermediate School.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave for the following staff:

Heidi Kelly, Custodian, High School, on Friday, May 22, 2009, Wednesday, May 27, 2009, Friday, July 3, 2009, and Monday, July 6, 2009 to Friday, July 10, 2009.

3. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following staff:

Laura Nelson, 7-hour (1:1) Instructional Assistant, Lower Milford Elementary, beginning Wednesday, May 6, 2009 for the remainder of the 2008-2009 school year.

C. Extra-Compensatory Positions

1. *Coaching Appointments*

*The Administration recommends approval of the appointment of the following coaches for the 2009-2010 school year. (*The current stipend amounts may change effective September 1, 2009 dependent upon the collective bargaining process.*): (IX, C-1)

<u>Megan Dellegrotti</u>	Head Girls' Basketball	\$7,628
<u>Donald West, Jr.</u>	Head Girls' Volleyball	\$3,908
<u>Donald West, Sr.</u>	Assistant Girls' Volleyball	\$2,349
<u>Cotie Strong</u>	Assistant Cross Country	\$2,981
<u>Adrienne Searfoss</u>	Head Field Hockey	\$5,810
<u>Douglas Roncolato</u>	Assistant Boys' Soccer	\$3,497
<u>Richard Dreves</u>	Assistant Boys' Soccer	\$1,748.50 (<i>shared position</i>)
<u>Rodney Koch</u>	Assistant Boys' Soccer	\$1,748.50 (<i>shared position</i>)
<u>Terry Nevill</u>	Head Boys' Soccer	\$5,810
<u>Matthew Greenawald</u>	Head Golf	\$4,511
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,337
<u>Randy Latza</u>	Head Cross Country	\$4,968
<u>John Toman</u>	Head Football	\$9,095
<u>Carl Fanger</u>	Assistant Football	\$5,456
<u>Derek Bleiler</u>	Assistant Football	\$5,456
<u>Jeffrey Fisher</u>	Assistant Football	\$2,728 (<i>shared position</i>)
<u>Matthew Daley</u>	Assistant Football	\$2,728 (<i>shared position</i>)
<u>Kenneth Wied</u>	Assistant Football	\$5,456
<u>Michael Feifel</u>	Assistant Football	\$5,456

2. *Liberty Trails*

*The Administration recommends approval of the following staff for the Liberty Trails Program scheduled from June 29, 2009 through July 17, 2009 (*excluding July 3, 2009*):

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64.

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64.

David Kohler, Teacher Instructor, at a stipend of \$575.38 per week.

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week.

X. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of April 20, 2009 are included in the Board materials. (X, A)

B. **Superintendent's Report.....Mr. Liberati**C. **Facilities Report.....Mr. Liberati**D. **Strategic Plan Report.....Mrs. Christman**

XI. OLD BUSINESS

A. Second Reading on Revisions to Existing Policies

The Administration recommends a second and final reading of the following policies: (XI, A)

#121 Programs: *Field Trips*
#338 Administrative Employees: *Sabbatical Leave*
#438 Professional Employees: *Sabbatical Leave*
#814 Operations: *Copyright*

XII. NEW BUSINESS

A. Lehigh County Emergency Services Agreement

The Administration recommends approval of the enclosed agreement with the Lehigh County Emergency Services Agency to use the Southern Lehigh School District facilities as a mass care center and/or point of distribution during disasters or pandemic incidents. (XII, A)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. OR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, B)

C. Grant Writing Agreement

The grant writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIV, C)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT